

# SMALL BUSINESS MANAGEMENT LEVEL I, CERTIFICATE OF COMPLETION



## BUSINESS, ENTREPRENEURIALISM, AND MANAGEMENT

Certificate of Completion: CCL 5153N

10-12 Credits

### Program Contacts

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## Program Description

The Certificate of Completion (CCL) in Small Business Management Level I program is designed to meet the needs of individuals who wish to own and/or manage a small business. Prepares students to acquire the skills, tools and knowledge necessary for successful start-up and operations of a business.

## Program Notes

This program is not eligible for Title IV Federal Financial Aid.

Students must earn a grade of "C" or better for all courses in the program. Overall program minimum GPA = 2.00.

+ indicates course has prerequisites and/or corequisites

## Program Requirements

Program Prerequisites: None

Code	Title	Credits	Semester
<b>Required Courses</b>			
EPS195	Business Start-Up and Planning	2-3	_____
or SBS216	Planning for a Small Business		_____
or MGT253	Owning and Operating a Small Business		_____
SBS200	Small Business Operations	2	_____
SBS202 & SBS203	Small Business Bookkeeping And Tax Preparation and Financing And Cash Management For A Small Business	2	_____
or SBS230	Financial and Tax Management for Small Business		_____
SBS204	Small Business Marketing And Advertising	2-3	_____
or SBS220	Internet Marketing For Small Business		_____
or MKT271	Principles of Marketing		_____

SBS213	Hiring and Managing Employees	1	_____
SBS214	Small Business Customer Relations	1	_____
<b>Total Credits</b>		<b>10-12</b>	_____