

GENERAL BUSINESS, CERTIFICATE OF COMPLETION



BUSINESS, ENTREPRENEURIALISM, AND MANAGEMENT

Certificate of Completion: CCL 5683

21 Credits

Program Contact

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Program Description

The Certificate of Completion (CCL) in General Business is designed to provide business training for various entry-level positions in business. The courses include an introduction to business concepts, accounting and computer principles, and legal issues related to business. An Associate in Applied Science (AAS) is also available.

Program Notes

Students must earn a grade of "C" or better in all courses in the program. Overall program minimum GPA = 2.00.

++ indicates any suffixed course may be selected.

Program Requirements

Program Prerequisites: None

Code	Title	Credits	Semester
Required Courses			
ACC111	Accounting Principles I	3	
CIS105	Survey of Computer Information Systems	3	
GBS151	Introduction to Business	3	
GBS205	Legal, Ethical, and Regulatory Issues in Business	3	
Restricted Electives			
Select nine credits from the following:		9	
Any 100/200 level prefixed courses may be selected, except courses used to satisfy the Required Courses area			
ACC+++	Any ACC Accounting courses(s)		
CIS114DE	Excel Spreadsheet		

CIS117DM	Microsoft Access: Database Management	
CIS133DA	Internet/Web Development Level I	
EPS+++	Any EPS Entrepreneurial Studies course(s)	
GBS+++	Any GBS General Business course(s)	
MGT+++	Any MGT Management course(s)	
MKT+++	Any MKT Marketing course(s)	
IBS+++	Any IBS International Business course(s)	
REA+++	Any REA Real Estate course(s)	
SBS+++	Any SBS Small Business Management course(s)	
TQM+++	Any TQM Total Quality Management course(s)	
Total Credits		21