

# ACCOUNTING, ASSOCIATE IN APPLIED SCIENCE



## BUSINESS, ENTREPRENEURIALISM, AND MANAGEMENT

Associate in Applied Science: AAS 3149

62-73 Credits

Program Contacts

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## Program Description

The Associate in Applied Science (AAS) in Accounting program is designed to provide fundamental skills for individuals planning to enter the field of accounting. Possible entry-level jobs for this program include accounting clerk, accounts payable/receivable clerk, claims clerk, payroll clerk, credit clerk, bookkeeper, accounting intern, tax preparation or comparable positions. This program may prepare students for certification in Certified Bookkeeper (CB), Enrolled Agent (EA), and Certified Payroll Professional (CPP). Certificates of Completion (CCL) in Accounting and Enrolled Agent are available.

## Program Notes

Students must earn a grade of "C" or better in all courses in the program. Overall program minimum GPA = 2.00.

Consultation with an academic advisor is recommended for course selection.

++ indicates any suffixed course may be selected.

## Program Requirements

Program Prerequisites: None

Code	Title	Credits	Semester
<b>Required Courses</b>			
Select one of the following:		6-9	
ACC111 & ACC230 & ACC240	Accounting Principles I and Uses of Accounting Information I and Uses of Accounting Information II		
ACC111 & ACC112 & ACC212	Accounting Principles I and Accounting Principles II and Managerial Accounting		
ACC211 & ACC212	Financial Accounting and Managerial Accounting		

ACC105 or ACC222	Payroll, Sales and Property Taxes Payroll Accounting	3	
ACC115	Computerized Accounting	3	
ACC121 or ACC221	Individual Tax Preparation Tax Accounting	3	
ACC219	Intermediate Accounting I	3	
CIS114DE	Excel Spreadsheet	3	
CIS105	Survey of Computer Information Systems	3	
FYE101 or FYE103	Introduction to College, Career and Personal Success Exploration of College, Career and Personal Success	1-3	
GBS151	Introduction to Business	3	
GBS205	Legal, Ethical, and Regulatory Issues in Business	3	
GBS120 or GBS233	Workplace Communication Skills Business Communication	3	
<b>Restricted Electives</b>			
Select six (6) credits from the following:		6	
ACC+++	Any ACC Accounting course(s) <sup>1</sup>		
GBS131	Business Calculations		
GBS220	Quantitative Methods in Business		
GBS221	Business Statistics		
GBS261	Investments I		
MGT101 or MGT175 or MGT229	Techniques of Supervision Business Organization and Management Management and Leadership I		
<b>General Education</b>			
<i>First-Year Composition</i>			
ENG101 or ENG107	First-Year Composition First-Year Composition for ESL	3	

ENG102	First-Year Composition	3	_____
or ENG108	First-Year Composition for ESL		_____
<i>Oral Communication</i>			
Select one of the following:		3	_____
COM100	Introduction to Human Communication		_____
COM110	Interpersonal Communication		_____
COM225	Public Speaking		_____
COM230	Small Group Communication		_____
<i>Critical Reading</i>			
Select one of the following:		0-3	_____
CRE101	College Critical Reading and Critical Thinking		_____
Equivalent by assessment			_____
<i>Mathematics</i>			
Any approved general education course from the Mathematics area		3-6	_____
<b>Distribution</b>			
<i>Humanities, Arts and Design</i>			
Any approved general education course(s) from the Humanities, Arts and Design area		3	_____
<i>Social and Behavioral Sciences</i>			
Select one of the following:		3	_____
ECN211	Macroeconomic Principles		_____
ECN212	Microeconomic Principles		_____
SBU200	Society and Business		_____
<i>Natural Sciences</i>			
Any approved general education course(s) in the Natural Sciences area		4	_____
<b>Total Credits</b>		<b>62-73</b>	_____

<sup>1</sup> Except ACC111 Accounting Principles I, ACC112 Accounting Principles II, ACC211 Financial Accounting, ACC212 Managerial Accounting, ACC230 Uses of Accounting Information I, ACC240 Uses of Accounting Information II