

# ASSOCIATE IN BUSINESS, SPECIAL REQUIREMENTS (ABUS-SR) DEGREE



## BUSINESS, ENTREPRENEURIALISM, AND MANAGEMENT

### Maricopa County Community College District (MCCCD) 2023-2024

#### Description

The Maricopa County Community College District Associate in Business, Special Requirements (ABUS-SR) degree requires a minimum of 62 semester credits for the program of study. A minimum grade point average of 2.0 (4.0 scale) and grades of "C" or better are required in all courses to earn the degree. The Associate in Business-Special Requirements degree is governed by the MCCCD General Academic Policies for Transfer Degrees (<https://curriculum.maricopa.edu/curriculum/degrees-certificates/associate-degrees/academic-policies/>).

This degree provides the first two years of a four-year curriculum for students who wish to pursue Computer Information Systems majors at Arizona's public universities. With a bachelor's degree, students may pursue a number of careers, including but not limited to accountancy, business administration, business data analytics, computer information systems, economics, entrepreneurship, finance, marketing, management, retail management, and supply chain management.

The Associate in Business-Special Requirements degree includes the following components:

- I. Required Courses
- II. Arizona General Education Curriculum for Business (AGEC-B)
- III. General Electives (if needed to reach minimum credits for degree)

#### Purpose of the Degree

The Associate in Business Special Requirements (ABUS-SR) degree is designed for students who plan to transfer to four-year colleges and universities. In general, the components of this degree meet requirements for Computer Information Systems majors at Arizona's public universities. Other Business majors should follow the Associate in Business General Requirements (ABUS-GR) pathway instead. Generally, the ABUS-SR degree transfers as a block without loss of credit to Arizona's public universities and other institutions with district-wide articulation agreements. It does not, however, guarantee acceptance into particular university majors/programs with a limited number of students. Students should consult with their transfer institution for any specific admission requirements (e.g., GPA, letters of reference, work experience).

#### Special Academic Policies that Govern the ABUS-SR Degree

- The ABUS-SR does not include any MCCCD Special Requirements for Oral Communication and/or Critical Reading like the other associate degrees. (However, some university programs have a

speech requirement; consult your academic advisor or transfer guide to verify the specifics for your program.)

#### Degree Requirements

The courses required for the Associate in Business Special Requirements follow. The following websites identify the courses that apply to the different General Education Core and Awareness Areas: AGECEC-B (<https://aztransmac2.asu.edu/cgi-bin/WebObjects/agec.woa/2/wo/qEBwEeu9k5ESxdFSGt3Jxw/5.0.105.9/>) and the AGECEC Matrix (<http://aztransmac2.asu.edu/cgi-bin/WebObjects/agec.woa/3/wa/agecMatrixReport/?inst=001075>). Courses available for both Areas during a current or upcoming semester can also be found using the Find A Class (<https://classes.sis.maricopa.edu/>) tool on maricopa.edu (<https://maricopa.edu>) or on each MCCCD college's website.

#### Degree Requirements

##### I. Required Courses - Credits: 28-34

| Code  | Title  | Credits | Semester |
|---|--|---------|----------|
| <b>Required Courses</b>   |  |         |          |
| <i>Accounting</i>   |  |         |          |
| Select six to nine credits from the following:  |  | 6-9     |          |
| ACC111 & ACC230 & ACC240  | Accounting Principles I and Uses of Accounting Information I and Uses of Accounting Information II |         |          |
| ACC211 & ACC212   | Financial Accounting and Managerial Accounting   |         |          |
| ACC111 & ACC112 & ACC212  | Accounting Principles I and Accounting Principles II and Managerial Accounting                     |         |          |
| <i>Other Courses</i>  |  |         |          |
| Some of the following courses can be used to satisfy both this requirement and an AGECEC-B requirement. AGECEC designations are subject to change. <sup>1</sup> |  |         |          |
| ECN211  | Macroeconomic Principles (SB)  | 3       |          |
| ECN212  | Microeconomic Principles (SB)  | 3       |          |
| FYE101  | Introduction to College, Career and Personal Success   | 1-3     |          |
| or FYE103   | Exploration of College, Career and Personal Success  |         |          |

|   |   |     |       |
|---|---|-----|-------|
| GBS205                                  | Legal, Ethical, and Regulatory Issues in Business | 3   | _____ |
| GBS221                                  | Business Statistics                               | 3   | _____ |
| CIS162AD                                | C#: Level I                                       | 3   | _____ |
| CIS250                                  | Management of Information Systems                 | 3   | _____ |
| <b>Quantitative Methods<sup>2</sup></b> |   |     |       |
| Select one of the following:            |   | 3-4 | _____ |
| GBS220                                  | Quantitative Methods in Business                  |     | _____ |
| MAT217                                  | Mathematical Analysis for Business                |     | _____ |
| MAT218                                  | Mathematical Analysis for Business                |     | _____ |

<sup>1</sup> See AGEC matrix (<https://aztransmac2.asu.edu/cgi-bin/WebObjects/agec/>) for each course's value(s) in the semester it is taken.

<sup>2</sup> Note: Students planning to transfer to ASU's W.P. Carey School of Business BS program should take MAT217 Mathematical Analysis for Business or MAT218 Mathematical Analysis for Business. Students planning to transfer to ASU's W.P. Carey School of Business BA program may take GBS220 Quantitative Methods in Business, MAT217 Mathematical Analysis for Business, or MAT218 Mathematical Analysis for Business. Students planning to transfer to the University of Arizona should take GBS220 Quantitative Methods in Business

**II. Arizona General Education Curriculum- Business (AGEC-B) - Credits: 29-37<sup>1</sup>**

The AGEC-B requires a minimum of 35 credits (32 if FYC is met by single transfer course)<sup>1</sup>. Any Required and Restricted elective course(s) that also have one or more AGEC designation(s) may be used to meet AGEC-B requirements. Credits for such shared courses only count once toward the total for the degree.

Some courses may be met by Required Courses or Restricted Electives. Some of these courses also have Awareness Areas designations and can be used to satisfy [C], [G] and/or [H] requirement(s) as well as other AGEC requirements or Required Course(s). AGEC designations are subject to change. Courses may meet more than one requirement but are only counted once toward the total credits for the degree. See AGEC matrix (<https://aztransmac2.asu.edu/cgi-bin/WebObjects/agec.woa/3/wa/agecMatrixReport/?inst=001075>) for each course's value(s) in the semester it is taken.

<sup>1</sup> FYC may be met with fewer than 6 credits if student has transfer credit from ASU, NAU or UAZ for a single course that meets FYC in full.

| Code  | Title                                  | Credits | Semester |
|---|--|---------|----------|
| <b>First-Year Composition (FYC)<sup>1</sup></b>   |  |         |          |
| ENG101  | First-Year Composition <sup>1</sup>    | 3       | _____    |
| or ENG107   | First-Year Composition for ESL         |         | _____    |
| ENG102  | First-Year Composition <sup>1</sup>    | 3       | _____    |
| or ENG108   | First-Year Composition for ESL         |         | _____    |
| <b>Literacy and Critical Inquiry (L)</b>  |  |         |          |
| Select three credits  |  | 3       | _____    |
| <b>Mathematical Applications (MA)</b>   |  |         |          |
| Select one of the following:  |  | 3-5     | _____    |
| MAT212  | Brief Calculus                         |         | _____    |
| MAT213  | Brief Calculus                         |         | _____    |
| Higher General Education Courses in the Mathematical Applications (MA) Area   |  |         |          |
| <b>Computer/Statistics/Quantitative Applications (CS)</b>   |  |         |          |
| CIS105  | Survey of Computer Information Systems | 3       | _____    |
| <b>Humanities, Arts and Design (HU)</b>   |  |         |          |
| Students are encouraged to choose course work from more than one discipline.  |  | 6       | _____    |
| <b>Social-Behavioral Sciences (SB)</b>  |  |         |          |
| Met by Required Courses <sup>2</sup>  |  | 0       | _____    |
| <b>Natural Sciences (SQ/SG)</b>   |  |         |          |
| The lecture courses selected for Natural Sciences must include or be accompanied by the corresponding laboratory courses for a total of four (4) credits each. Credits for lecture and lab components may be combined or each may carry separate credit. At least four credits must be designated as SQ-Science Quantitative. Eight (8) credits of SG-Science General will not satisfy this requirement |  | 8       | _____    |
| <b>Awareness Areas</b>  |  |         |          |
| Courses may be used to satisfy other AGEC requirements and one or more Awareness Area(s). <sup>3</sup>  |  |         | _____    |
| Select up to six credits from the following:  |  | 0-6     | _____    |
| Cultural Diversity in the United States (C)   |  |         | _____    |
| Global Awareness (G) or Historical Awareness (H)  |  |         | _____    |

<sup>1</sup> FYC may be met with fewer than 6 credits if student has transfer credit from ASU, NAU or UAZ for a single course that meets FYC in full.

<sup>2</sup> ECN211 Macroeconomic Principles and ECN212 Microeconomic Principles

<sup>3</sup> See AGECE matrix (<https://aztransmac2.asu.edu/cgi-bin/WebObjects/agece/>) for current course values

**Students transferring to ASU to major in business should complete courses from the following list (up to the 64 credit transfer maximum) to meet W.P. Carey School of Business requirements. If students do not take these prior to transfer, they may need to take additional credits to meet ASU graduation requirements:**

| Code  | Title                                     | Credits | Semester |
|---|---|---------|----------|
| Any course that transfers to ASU in the SOC prefix and carries the (SB) designation |   |         |          |
| Any course that transfers to ASU in the PSY prefix and carries the (SB) designation |   |         |          |
| Select one of the following:  |   | 3       | _____    |
| COM100  | Introduction to Human Communication       |         | _____    |
| COM225  | Public Speaking                           |         | _____    |
| COM230  | Small Group Communication                 |         | _____    |
| COM259  | Communication in Business and Professions |         | _____    |

Note: COM requirements vary by business major. COM requirements vary by business major. Check ASU's MyPath2ASU (<https://webapp4.asu.edu/transfercreditguide/app/transfermap/?init=false&nopassive=true>) or major map for acceptable options.

### III. General Electives

Select courses 100-level or higher if needed to complete a minimum of 62 semester credits but no more than a total of 64 semester credits, which is the maximum number of credits accepted toward most degree programs at Arizona's public universities. Ideally, students should select courses that meet requirements for their major/area of interest and transfer institution. See General Associate Degree Academic Policies for further details, limitations, and guidelines. MCCC has established recommended courses and sequencing for the various associate's degrees. See Associate in Business, Special Requirements (<https://www.maricopa.edu/degrees-certificates/business-entrepreneurialism-management/associate-business-special-requirements-8800-abus-sr/>) for ABUS-SR course sequence.

Maricopa courses and external courses evaluated as Maricopa equivalents, departmental electives (e.g., HISELC for a history elective), or general electives (GENELC) that are numbered 100 level or higher, and completed with a grade of "C" or higher, may be applied in the elective area, regardless of potential transferability to other institutions. It is recommended, however, that students planning to transfer to a baccalaureate-granting institution meet these general elective requirements with courses that are transferable and applicable to their intended university degree. Transfer advisement information is accessible on the following websites: [aztransfer.com/](http://aztransfer.com/) tools, (<https://aztransfer.com/tools/>) [curriculum.maricopa.edu](http://curriculum.maricopa.edu)

(<https://curriculum.maricopa.edu/>), as well as those of individual universities. For appropriate course selection, students should consult with an academic advisor.

**Total: 62<sup>1</sup>**

<sup>1</sup> 64 semester credits is the maximum accepted toward most degree programs at Arizona's public universities. Some exceptions apply; consult with an academic advisor for additional transfer pathway.