

# ORGANIZATIONAL LEADERSHIP, CERTIFICATE OF COMPLETION

or MGT229	Management and Leadership I	_____
<b>Total Credits</b>		<b>18</b>



**Certificate of Completion: CCL 5731**  
**18 Credits**

**Program Contact**  
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## Program Description

The Certificate of Completion (CCL) in Organizational Leadership is designed to prepare students with knowledge and skills needed in today’s changing workplace. The program provides leadership and communication skills and techniques for planning, organizing, leading and controlling business situations. This program also emphasizes procedures for effective resource allocation. The CCL in Organizational Leadership is fully embedded in an Associate in Applied Science (AAS) in Organizational Management.

## Program Notes

Students must earn a grade of “C” or better for all courses required within the program. Overall program minimum GPA = 2.00.

++ indicates any suffixed course may be selected.

## Program Requirements

**Program Prerequisites: None**

Code	Title	Credits	Semester
<b>Required Courses</b>			
BPC110	Computer Usage and Applications	3	_____
or CIS105	Survey of Computer Information Systems		_____
GBS110	Human Relations in Business and Industry	3	_____
or MGT251	Human Relations in Business		_____
GBS120	Workplace Communication Skills	3	_____
GBS151	Introduction to Business	3	_____
MGT175	Business Organization and Management	3	_____
or TQM240	Project Management In Quality Organizations		_____
MGT101	Techniques of Supervision	3	_____